CITY OF CHARLES TOWN
CITY COUNCIL
AGENDA • JUNE 15, 2026

Regular Session **COUNCIL CHAMBERS** **7:00 PM**
101 E Washington Street, Charles Town, WV 25414

CALL TO ORDER

1. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

: **2026-1602:** City Council Meeting Minutes - June 1, 2026
City Council Meeting Minutes - June 1, 2026 -draft.pdf

3. PUBLIC COMMENT

4. WARD REPORTS

5. MAYOR'S REPORT

: **2026-1603:** Mayor's Report - June 15, 2026

6. COMMITTEE REPORTS

: **2026-1604:** Finance Committee Report - June 9, 2026
FinanceCommitteeReport_9_June_2026_rmt.pdf

: **2026-1605:** Personnel Committee Report - June 11, 2026
Personnel Committee Report June 2026.pdf

: **2026-1606:** Charles Town Parks and Recreation Commission Meeting Report - June 11, 2026
May_2026_Meeting_Minutes_FINAL.pdf
May_2026_Special_Meeting_Minutes_FINAL.pdf

7. CITY MANAGER REPORT

: **2026-1621:** City Manager's Report - June 15, 2026
CMR 15 June 2026.pdf

8. POLICE CHIEF REPORT

9. UNFINISHED BUSINESS

: **2026-1607:** Letter to US Senators Regarding Federal Transportation Funding

: **2026-1626:** Cease and Desist Letter Concerning Utility Area Discussion/Update
05-01-2026 Summit Point Letter to provide service again rev.pdf

10. NEW BUSINESS

: **2026-1608:** Community Grant Awards
Community Awards Applications Summary.pdf
CASA FY 26 Community Grant Application Packet.pdf
Community Ministries Application Packet.pdf
Potomac Audubon Application Packet.pdf
We Do Recover Application Packet.pdf

: **2026-1609:** FY26 General Fund Revision #6
FY 2026 GF Revision #6.pdf

: **2026-1610:** First Reading and Consideration of an Amendment to the Codified Ordinances of the City of Charles Town, West Virginia with Regard to Part 5 General Offenses Code, Article 522 Private Outdoor Designated Areas (PODA)
PODA Map Update Revision Redline.pdf
PODA Map Update Revision Clean.pdf
2026PODAMAPProposedChange.pdf

: **2026-1611:** Request for Proposal (RFP) for Finance Policy Discussion

: **2026-1612:** Advertisement Approval for Board/Commission Vacancies
June 2026 Boards and Commission.pdf

: **2026-1619:** FY26 Capital Revision #11
Capital Budget 11th Revision.pdf

: **2026-1620:** City Manager's Annual Review and Contract - Possible Executive Session

: **2026-1622:** JCCM ARC Inspire Grant Letter of Support
ARC INSPIRE LOI_JCCM_2026.pdf
ARC Grant Letter.pdf

: **2026-1623:** Liberty Street Stormwater Management

11. REFERRALS TO COMMITTEES/COMMISSIONS

12. APPROVAL OF BILLS

: **2026-1613:** Payment of Bills - June 15, 2026
GEN FUND COUNCIL REPORT 06-15.pdf
COUNCIL REPORT PCARD 06-15-26.pdf
CAPITAL RESERVE COUNCIL REPORT 2026-06-15.pdf
PARKS N REC COUNCIL REPORT 2026-06-15.pdf
COAL SEVERANCE COUNCIL REPORT 2026-06-15.pdf

13. ADJOURNMENT

14. INFORMATION ONLY - NEXT MEETING, Monday, July 20, 2026, at 7:00PM

: **2026-1624:** FY2027 Capital Budget
FY2027 Capital Budget.pdf

: **2026-1627:** Charles Town Utility Board (CTUB) Meeting Minutes - May 13, 2026
2026.05.13 UB MINUTES.pdf

: **2026-1628:** Charles Town Police Department's April Statistical Report

April 2026 CTPD Stats.pdf

15. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at: https://www.charlestownwv.us/government/agendas_minutes.php